Job Description: Conducting Assistant

ABOUT BACH IN BALTIMORE: We are a small non-profit performing arts organization, but the second largest classical music ensemble after the Baltimore Symphony. Our Maestro Herbert Dimmock is its founder and Music Director since 1988. Our Choir, Board members and core musicians are all volunteers who share the same passion for Bach. Our group specializes in performing works by Bach but we also extend each year our performances to include other classical masters.

Qualifications:

- Music degree required, advanced degree (MM, DMA, Artist's Diploma) preferred.
- Extensive knowledge of Baroque music
- Choral and Orchestral Conducting Experience
- Excellent ability to work in administrative areas
- Ability to communicate well in public settings with large groups.
- Ability to communicate well with donors and board members.

Duties:

- Run occasional chorus rehearsals as scheduled by the music director
- Run occasional sectional rehearsals for chorus as scheduled by the music director
- Conduct one or more subscription concerts/season as scheduled by the music director
- Conduct/lead 'community outreach' concerts as scheduled by the music director
- Work collegially with music director and executive director to advance Bach in Baltimore's work in the community
- When needed/asked generate budget/finance statement for projects being led by the conducting assistant
- Be prepared to step in (conduct) rehearsals or performances in the event of sickness of music director
- Meet with board, patrons, donors, and others as asked by music director or board member(s)
• The time commitment for this position will vary throughout the season. The various duties include occasional sectional rehearsals, full rehearsals, ‘community service’ concerts and a full concert with choir and orchestra. These varying duties will result in differing time commitments ranging from with no few (to no) hours to no more than 10 hours per week.

**Compensation:** Will be calculated based on the amount of time agreed to for the successful applicant. Time range from 40 hours of onsite work to 100 hours/season. Prep time, meetings, writing, etc. also range from 30 – 90 hours. Fiscal compensation to be calculated at the approximate rate of $40/hour.

**Application Submission:** Send complete resume & three or more references to: Rebecca@bachinbaltimore.org